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**AUDIENCE** All Committee members, position holders and financial members.

**This policy contains important information that affects the processes our members use.**

## Gifts and Gratuities

<b>11.1 Subject</b>	Club policy on the responsibilities of receiving gifts and gratuities.
<b>11.2 Purpose</b>	To inform members and interested parties of the responsibilities of committee members, position holders and financial members regarding receiving any gifts, gratuities or tokens in the course of their membership.
<b>11.3 Objective</b>	At the Brindabella Blues Football Club we aim to improve control and management of the operations of our position holders, coaches and managers and for the continual improvement and benefit of players and members.
<b>11.4 Principle</b>	Brindabella Blues football Club is committed to ensuring all business relationships with suppliers and other football entities are legal and based on professional integrity. As a matter of club principle, the club or its members do not receive gifts or gratuities. The club does understand, however, that small tokens of good will may be exchanged between the club and suppliers on special occasions and that from time to time members may be offered an invitation to a social, sporting or cultural event because of the job they do.
<b>11.5 Value Limit</b>	Gifts like the above can be accepted provided they do not exceed \$50 in value or result in personal gain for the receiver, or favourable treatment for the giver if they are someone from whom the club buy, sell or receive goods or services.
<b>11.6 Responsibilities</b>	Any member who receives a gift should declare it to the club Secretary. Failure to do so is a serious matter. It is important that members inform any suppliers with whom they have contact that it is a condition of the relationship with them that the club only accept and give modest and discreet gifts when appropriate. Suppliers should also be aware that the club does not believe in supplier paid lunches.
<b>11.7 Legal Situation</b>	<p>Accepting some types of gifts or gratuities like inducements, special personal discounts or merchandise, however small, could embarrass a member, the supplier, and compromise the BBFC. In some cases these gifts could be interpreted as fraud and be illegal.</p> <p>The club has an obligation to fully co-operate with any investigation by law enforcement or regulatory authorities in cases where members knowingly accepted a gift that has been interpreted as a bribe.</p> <p>If a member is unclear about what is acceptable behaviour in relation to gifts and gratuities they should contact the club Secretary.</p>
<b>11.8 Reference Codes</b>	Nil.